



**MINUTES OF THE PEAKS OF GRASSI COMMUNITY ASSOCIATION**  
**Elevation Place Meeting Room**  
**September 10, 2015**

**Directors Present:**

Lawrence Armstrong  
Kathy Brodeur-Robb  
Steve Hrudehy  
Ernie Mattern  
Deanna Thompson

**Founder's Present:**

Elizabeth Hrudehy  
Kathy Mattern  
Ernie Mattern  
Steve Hrudehy

**Absent:**

Rodney Gair (Founder)

1. The meeting was called to order by Steve Hrudehy at 7:10 pm.

2. Delineation of Offices:

A brief discussion among the Directors led to the following assignment of offices:

***President:*** Steve Hrudehy

***Vice-President:*** Ernie Mattern

***Treasurer:*** Kathy Brodeur-Robb

***Secretary:*** Deanna Thompson

***Director at Large:*** Lawrence Armstrong

- Brief discussion of roles and responsibilities of each office and duties requiring immediate attention.
- Bernie Absell will be a proxy director of POGA when Ernie Mattern is unable to participate remotely
- Each officer will hold their position for one year

**ACTION: Ernie/Steve to write introductory letter to Town of Canmore introducing the POGA Board of Directors and their offices.**

**ACTION: Rodney to post names of offices on the POGA website**

**ACTION: Kathy to establish a bank account and acquire books from Rodney/Blanca**

**ACTION: Deanna to acquire an electronic signature from each officer**

3. Email Communication

**ACTION: Rodney Gair to set up officer email accounts:** i.e. [treasurer@poga.rocks](mailto:treasurer@poga.rocks); [secretary@poga.rocks](mailto:secretary@poga.rocks) etc.

**ACTION: Each officer to ensure they receive the poga.rocks emails directly – consider meeting with Rodney to set up a link with other email accounts**

**ACTION: Encouragement to CC all directors if an action is taken on a concern raised by a member of the community.**

4. Bylaws

- Discussion: concerns raised by members, quorum, associate members, members, etc
- Letter from Alberta Registries with issues to be addressed; the deadline to file the bylaws is October 21, 2015
- Kathy found web-site called Bylaw Builder which was forwarded to all the officers

<https://corporationscanada.ic.gc.ca/eic/site/cd-dgc.nsf/eng/cs04838.html>

**ACTION: Steve and Elizabeth to work on draft bylaws**

**ACTION: Rodney to post draft bylaws on website to receive comments from community members**

**ACTION: Steve to contact Alberta Registries to insure we have addressed the concerns and to follow-up at the next meeting**

5. Town of Canmore Municipal Development Plan (MDP)

- Discussion

**ACTION: Agreement for POGA to send a letter to the Mayor and Council to ask for more time to be provided to review the MDP given the importance of the MDP to all citizens of Canmore**

**ACTION: Review and sign letter once complete**

**ACTION: Post the letter on the POGA website**

6. Quarry Lake Survey

**ACTION: To officially ask the Quarry Lake Foundation for a copy of the Survey results Deanna discovered this survey has not yet been finalized. Blanca Rose Cervi has asked for a copy. Alaric Fish, Town of Canmore planning department, will provide Blanca and Deanna a copy once this survey has been finalized.**

7. Community Notice Board – Special Project

**ACTION: Lawrence to measure Quarry Lake Sign and inquire about how POGA can have one fabricated and placed at the entrance to the Peaks of Grassi Community.**

8. Topics identified on the POGA website during the Election of the POGA BOARD

*(Brief discussions occurred about each item)*

- Round-About at three way stop at Three Sisters and Peaks Drive (by the Watermark resort)
- 40 kilometer speed zone in the Peaks community

- The existing bylaws relating to parking of commercial vehicles, RVs on the street and in drive ways in the community
  - Lack of ROAM bus service within or near the community
  - Establishment of a Neighbourhood Watch
  - POGAs Stewardship of Quarry Lake and surrounds
  - Possible Community gathering places
  - Cement sidewalk in need of repair within the community
- ACTION: Ernie to follow-up with email; Deanna to follow up in person if required.**

9. "DID YOU KNOW"

- Discussion – The architecture controls in the Peaks expired five years after the development of this neighbourhood began. There are currently no architecture controls in Peaks and nothing in the current Bylaws about height, character, etc
- ACTION: Inform Rodney and Mavis of "DID YOU KNOW" feature for POGA website to post such information**

10. Mr. Pierre Doyon has asked to present at the next POGA meeting

**ACTION: Steve to ask Mr. Doyon as to the nature of the presentation and inform him that he will be provided 15 minutes on the agenda of the next scheduled meeting to address the Board.**

11. Steve relayed a conversation Rodney had with Canmore By-Law Officer, Rick Lamothe. Rodney suggested that we contact Rick to address a future meeting of the POGA Board.

**ACTION: Steve to contact Rick Lamothe about coming to next POGA Board meeting.**

12. POGA Letterhead

**ACTION: Kathy to create**

13. Funding

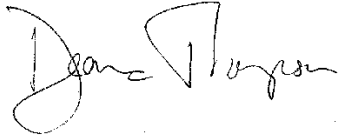
- Discussion
- No fees for now

14. POGA Committees

- Risk and Issues Committee
  - **Steve to invite Glynis**
- Social
  - **Rodney to contact name of organizer of recent Block Party**
- Communication
  - **Approach Mavis and Rodney to manage POGA Website**
- Advertising
  - Approach Rodney – possibly involve trades operating in the community to advertise on the POGA website at a nominal cost to generate revenue

15. Next Meeting

**October 14, 2015 @ 7 pm  
Elevation Place**

A handwritten signature in black ink, appearing to read "Deanna Thompson". The signature is fluid and cursive, with the first name "Deanna" written in a larger, more prominent script than the last name "Thompson".

Deanna Thompson  
POGA Secretary